

PROCEEDINGS OF THE SECOND MEETING OF THE 14TH IJSC OF CMFRI HELD AT CMFRI HQRS., KOCHI HELD ON 23.10.2019

The meeting started at 11.00 AM. Dr. A. Gopalakrishnan, Director, CMFRI & Chairman, IJSC of CMFRI chaired the meeting.

The following members were present:-

From Official Side:-

1. Dr. Somy Kuriakose, Principal Scientist, CMFRI, Kochi
2. Dr. M.P. Paulton, Assistant Chief Technical Officer, CMFRI, Kochi
3. Shri Prashant Kumar, Chief Finance & Accounts Officer, CMFRI, Kochi
4. Smt. Meera K.N., Assistant Administrative Officer & Secretary (Official Side)

From Staff Side:-

5. Smt. G. Ambika, Assistant & Secretary (Staff Side), CMFRI, Kochi
6. Shri Suresh, Skilled Support Staff & CJSC Member, Mumbai RC of CMFRI, Mumbai
7. Shri P.R. Abhilash, Technical Assistant (Exhibition Assistant), CMFRI, Kochi
8. Shri P. Jaiganesh, Senior Technical Assistant, Madras RC of CMFRI, Chennai
9. Shri M.T. Vijayan, Technician, CMFRI, Kochi
10. Shri Joseph Mathew, Assistant, CMFRI, Kochi
11. Smt. Jesli Disilva, Skilled Support Staff, CMFRI, Kochi

Smt. Meera K.N., AAO & Secretary (Official Side) welcomed the Chairman and Official/ staff side members to the meeting.

In his introductory remarks, the Chairman informed that the Institute is facing acute shortage of funds under various heads and this may continue till release of RE by the Council by the end of December, 2019. The Scientists have to try for getting more externally funded projects so that there will be some relief in the financial situations of the Institute. The Chairman further informed that the preparation of EFC proposal for the period 2020- 2025 is in progress and the same will be finalized soon. The Chairman also informed the IJSC that the Institute is required to find a new building for accommodating Mumbai RC on top priority.

The members introduced themselves. Smt. Meera K.N., AAO, CMFRI presented the action taken report on the outstanding Agenda items of the previous meeting as indicated below:-

Sl. No.	Item	Present Status/Further Action to be taken
1.	The Type I quarters at Mandapam RC of CMFRI has no privacy. There is no proper door and window. This may be rectified. The other quarters are in dilapidated condition. Action may be taken for the renovation of the same.	Reminder may be sent to SIC, Mandapam RC for the estimate. Action:- Cdn. Section/SIC, Mandapam RC
2.	There is no facility for stocking and pumping drinking water for the usage of the residents at quarters at Calicut Research Centre. In this regard kindly take necessary action for solving this issue.	Reminder may be sent to CPWD Action:- SIC, Calicut RC

3.	The street light available in the residential campus of Calicut RC are not sufficient and during the power failure the entire campus goes fully dark. In this regard we request to provide at least 10 solar street lights to the residential campus so that the problem can be solved.	CTO (Civil) informed that the estimate has been received. We may wait for the RE. Action:- SIC, Calicut RC/CTO (Civil)/Cdn. Section
4.	Action may be taken to solve the problems of mosquito menace at all CMFRI Residential Campus.	CTO (Civil) informed that an amount of Rs.1 lakh may be required for the repair of mosquito nets. This work has been kept pending for want of fund. Can be taken up on receipt of RE. Action:- Cdn. Section/CTO (Civil)
5.	Request for new furniture & computers for staff of Kovalam Field lab for performing their official duties.	Discussed and dropped
6.	Compassionate appointment may be given to the dependent family members of the deceased employees. The vacant posts may kindly be filled at the earliest.	Discussed and dropped
7.	There is no internet facility for the staff at Kovalam Field Laboratory, Chennai. So staff side requests to take necessary action for providing Wi-Fi or Internet facility to the staff serving at the Kovalam Field Laboratory.	The Chairman directed to explore the possibility of procuring devices/hotspot from private service providers at cheaper rate. Expenditure in this regard can be met from contingency. Action:- SIC, Madras RC
8.	Reimbursement of TA bills of FRAD field staff	Separate fund has been allotted exclusively for FRAD Survey work. It should not be diverted for other purposes. Action:- SICs of Regional/Research Centres of CMFRI
9.	Request for empanelment of hospitals for treatment of employees at Veraval Regional Centre of CMFRI. The SIC, Veraval has submitted a request on 05.02.2018 for approval to get recognition for 3 hospitals. But the request has not been considered.	Discussed and dropped
10.	Request for drinking water facility and Photocopying machine at Veraval Regional Centre of CMFRI. Their request for the water purifier system is still pending. And also the staff are suffering to take photocopy for official purpose. Now they are depending CIFT office for taking photocopy. They also sent request and estimate for a photocopier machine, but	Discussed and dropped

	yet to be sanctioned by office. In this connection staff side requests to consider the application for water purifier system and photocopier machine at the very earliest.	
11.	To ensure issue of copy of APAR in time to all employees as stipulated by GoI/ICAR.	Discussed and dropped
12.	Timely clearance of Probation of the Staffs (Direct Recruitment and promotion) appointed at CMFRI.	Action may be taken urgently. Action:- Estt. Section
13.	To provide new bio metric system at CMFRI Hqrs and Regional / Research Centres of CMFRI.	Discussed and dropped
14.	The qualification for the post of Technician and Skilled Support Staff is Matriculation and the Skilled Support Staff are coming under the category 'C'. Accordingly the Skilled Support Staff of CMFRI Hqrs and Regional / Research Centres to assign the Fishery Resources Survey work.	Discussed and dropped
15.	Timely Conduct of the Departmental Competitive Examination and publish the result of Administrative posts.	Discussed and dropped
16.	Issue CMFRI Identity Card with Govt. of India Emblem. It helps to FRAD field staffs who are going to field work.	ICAR has initiated action to introduce uniform Identity Card for all ICAR Staff. We may wait for the Council's decision. Action:- Cdn. Section
17.	Timely communication of Leave sanction order to the staff.	Discussed and dropped
18.	Make arrangements of service book verification to the respective staff.	Discussed and dropped
19.	To make selections to the Sports team mandatory. No selection had been conducted to the CMFRI Sports team for participating in ICAR south zone Tournament held in last year. Office had circulated a list of selected sports contingents based on the previous year participation.	Two events could not be included - Khabadi & Volley Ball shooting due to fund constraints.
20.	Allocation of quarters to SSS at Mumbai	Discussed and dropped
21.	Providing Canteen facility for Mumbai RC of CMFRI	Discussed and dropped
22.	Approval of Riddhi Vinayak Hospital	Separate proposal may be placed before IMC of this Institute. Action:- Cdn. Section/SIC, Mumbai RC

NEW AGENDA ITEMS DISCUSSED IN THE 2ND MEETING

1.	Probation clearance order pending even after 4 years of regular service as Skilled Support staff	Action may be taken. Action:- Estt. Section
2.	Timely conduct of Limited Departmental Examination for Administrative Staff	Action may be taken. Action:- Estt. Section
3.	Washing Allowance, Footwear, Rain Coat for Field duty for eligible SSS	Washing allowance can be granted only to those who wear the uniform. Circular in this regard may be issued to all concerned. Action:- Purchase Section
4.	Training programme for SSS	Will be considered. Action:- HRD Cell
5.	Smt. Urmila Suresh Balmiki, SSS, Mumbai RC - for grant of MACP	Individual cases can not be considered.
6.	Travelling bag for Staff side & Official side of IJSC Member	This can be considered. Necessary proposal may be sent to Purchase Section. Action:- Purchase Section
7.	To provide a Name Board as "G. Ambika, Secretary, IJSC, CMFRI"	Necessary proposal may be sent to E & M Cell for doing the needful at the earliest. Action:- E & M Cell
8.	To provide Name Board to all IJSC Members with Phone Number	Can be considered. Proposal may be sent. Action:- E & M Cell

The Secretary (SS), IJSC expressed vote of thanks. She expressed sincere gratitude to the Chairman for extending co-operation for settling the issues. She also expressed vote of thanks to the Official Side and Staff Side members of the IJSC.

The meeting ended at 1.00 PM.

Meera.K.N.

(MEERA K.N.)
ASSISTANT ADMINISTRATIVE OFFICER &
SECRETARY (STAFF SIDE)