

PROCEEDINGS OF THE FIRST MEETING OF THE 14TH IJSC OF CMFRI HELD AT CMFRI HQRS., KOCHI HELD ON 29.01.2019.

The meeting started at 11.00 A.M. Dr. A. Gopalakrishnan, Director, CMFRI & Chairman, IJSC chaired the meeting.

The following Members were present:-

From Official Side:-

1. Shri C. Muralidharan, Chief Administrative Officer, CMFRI, Kochi
2. Shri A.V. Joseph, Chief Finance & Accounts Officer, CMFRI, Kochi
3. Dr. Somy Kuriakose, Principal Scientist, CMFRI, Kochi
4. Dr. M.P. Paulton, Senior Technical Officer(Training), CMFRI, Kochi
5. Smt. Meera K.N., Assistant Administrative Officer & Secretary (Official Side)

From Staff Side:-

6. Smt. G. Ambika, Assistant & Secretary (Staff Side), CMFRI, Kochi
7. Shir Suresh, Skilled Support Staff & CJSO Member, Mumbai RC of CMFRI, Mumbai
8. Shi P. R. Abhilash, Technical Assistant (Exhibition Assistant), CMFRI, Kochi
9. Shri P. Jaiganesh, Senior Technical Assistant, Madras Research Centre of CMFRI, Chennai.
10. Shri M. T. Vijayan, Technician, CMFRI, Kochi
11. Shri Joseph Mathew, Assistant, CMFRI, Kochi.
12. Smt. Jesli Disilva, Skilled Support Staff, CMFRI, Kochi.

The Assistant Administrative Officers, Assistant Finance & Accounts Officers and Junior Accounts Officer posted at Kochi were also attended the meeting as Special Invitees.

Smt. Meera. K.N., AAO & Secretary (Official Side) welcomed the Chairman and Official/Staff Side members to the meeting.

The members and the special invitees introduced themselves. Shri C. Muralidharan, Chief Administrative Officer, CMFRI presented the action taken report on the outstanding Agenda items of the previous IJSC meetings as indicated below:-

Sl. No.	Item	Present status/Further action to be taken
1.	The Type I quarters at Mandapam RC of CMFRI has no privacy. There is no proper door and window. This may be rectified. The other quarters are in dilapidated condition. Action may be taken for the renovation of the same.	Estimate is yet to be received from Mandapam RC of CMFRI. It was suggested to depute Shri N. Viswanathan, ACTO (Civil) to Mandapam RC of CMFRI, Mandapam Camp for doing the needful at the earliest. Action: Shri N. Viswanathan, ACTO (Civil)
2.	Provide State-wise Compendium of commonly found and commercially important fishes.	Compendium for Tamil Nadu State is ready. Compendium for Visakhapatnam will be completed soon.
3.	The residents of CMFRI Residential Quarters at Thevara are suffering from shortage of water. Kindly discuss this matter for solving the issue permanently.	Discussed and dropped.

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4.	There is no facility for stocking and pumping drinking water for the usage of the residents at quarters at Calicut Research Centre. In this regard kindly take necessary action for solving this issue.	Reminders were sent to CPWD but the preliminary estimate is yet to be received from CPWD. Due to shortage of fund, this work can be considered in the next year. It was suggested to send reminder again. (Action: SIC, Calicut RC of CMFRI, Calicut.)
5.	Some Technical staff who have been promoted from Supporting Staff cadre and designated as Technician (Group-I Field/Farm Technician), are working in 'Workshop' Group. Since the future promotion of these staff will be affected due to their educational qualification, the Staff Side requests to re-designate them according to their working field.	No request has been received till date. The Chairman informed that the affected persons should submit representation and the same will be examined as per rules/guidelines.
6.	The street light available in the residential campus of Calicut RC are not sufficient and during the power failure the entire campus goes fully dark. In this regard we request to provide at least 10 solar street lights to the residential campus so that the problem can be solved.	This proposal is kept pending till receipt of RE allocation during 2018-19. (Action: Cdn. Section)
7.	Action may be taken to solve the problems of mosquito menace at all CMFRI Residential Campus.	This proposal is kept pending till receipt of RE allocation during 2018-19. (Action: Cdn. Section)
8.	In connection with Marine Fisheries Census sponsored by DAHDF, Ministry of Agriculture, Govt. of India, the TA bills of the pre census survey and craft & gear survey for the period from November 2015 to September 2016, are yet to be settled. Official side may kindly clarify the issue.	Discussed and dropped.
9.	Request for new furniture & computers for staff of Kovalam Field lab for performing their official duties.	An amount of Rs.2 Lakh and an amount of Rs.1,40,000/- have been allotted for the procurement of furniture and computer respectively during the year 2018-19. Action taken report may be obtained from the SIC, Madras RC of CMFRI (Action : Purchase Section)
10.	Approval of Riddhi Vinayak Hospital in Malad, Mumbai for medical treatment is yet to be sanctioned from Headquarters.	This item may be placed before the next IMC meeting. A self contained note may be prepared and sent to Hqrs. for doing the needful. (Action: SIC, Mumbai RC of CMFRI/Estt. Section)
11.	Compassionate appointment may be given to the dependent family members of the deceased employees. The vacant posts may kindly be filled at the earliest.	The Chairman ensured that the meeting of the compassionate appointment committee will be conducted shortly. (Action: Estt. Section)

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12.	There is no internet facility for the staff at Kovalam Field Laboratory, Chennai. So staff side requests to take necessary action for providing Wi-Fi or Internet facility to the staff serving at the Kovalam Field Laboratory.	At present, connection is available to the Principal Scientist. As per the assessment, the provision of internet to all staff was not feasible since it involves extensive expenditure to draw lines to all the laboratory rooms. However, effort is being made to provide one or two connection points for shared use by all staff. The Chairman suggested to do the needful urgently. (Action: SIC, Madras RC of CMFRI, Chennai)
13.	Reimbursement of TA bills of FRAD field staff	TA bills from 2017 onwards pertaining to the Centres except Mumbai RC of CMFRI have been admitted and paid. Most of the TA bills from Mumbai have been cleared. Few bills are still pending due to insufficient fund under the head TA. The Chairman suggested to clear the TA bills on receipt of fund. (Action: Audit & Accounts Section)
14.	Delay in clearance of probationary period of 9 Lower Division Clerks at Hqrs. and Centres. Kindly clarify the delay and necessary action may be taken for the same.	Discussed and dropped
15.	Uniform allowance bills are pending for some Research/Regional Centres. They have sent requests for availing uniform allowance for the year 2017. In this regard, the bills may be sanctioned at the earliest.	The bills received in Audit Section for the current year have been admitted and paid. Bills pertaining to 2017-18 have been returned for want of necessary certification. The Chairman suggested to expedite the certificate for making payment of the remaining bills.
16.	Request for empanelment of hospitals for treatment of employees at Veraval Regional Centre of CMFRI. The SIC, Veraval has submitted a request on 05.02.2018 for approval to get recognition for 3 hospitals. But the request has not been considered.	A proposal has been sent to the Council for getting approval for recognition of the Aditya Birla Hospital, Jobanpura, Veraval and the approval from the Council is awaited. The Chairman suggested to send reminder to the Council. (Action: Cdn. Section)
17.	Request for drinking water facility and Photocopying machine at Veraval Regional Centre of CMFRI. Their request for the water purifier system is still pending. And also the staff are suffering to take photocopy for official purpose. Now they are depending CIFT office for taking photocopy. They also sent request and estimate for a photocopier machine, but yet to be sanctioned by office. In this connection staff side requests to consider the application for water purifier system and photocopier machine at the very earliest.	An amount of Rs.1 lakh has been allotted to Veraval RC of CMFRI for the procurement of minor equipment under Capital Asset – Equipment for the year 2018-19. The SIC, Veraval may do the needful in the matter and send action taken report to Hqrs. (Action: SIC, Veraval RC of CMFRI, Veraval.)
18.	Water purifier at KVK (Mariculture)	Discussed and dropped

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19.	Gymnasium at Hqrs.	Discussed and dropped.
20.	Restriction on use of Tab provided to FRAD staff	Discussed and dropped
21.	Clearance of pending TA bills	Discussed and dropped

NEW AGENDA ITEMS DISCUSSED IN THE 1ST MEETING

Sl. No.	Item	Reply
1.	To ensure issue of copy of APAR in time to all employees as stipulated by GoI/ICAR.	The Chairman assured that copy of APAR will be issued soon (Action: Vigilance/APAR Cell)
2.	As per the implementation of the 7 th CPC recommendation GoI/ ICAR has enhanced the benchmark from Good to Very Good for considering promotions/MACP. In this context many of Skilled Support Staff are not getting MACP because of not qualifying prescribed benchmark. Opportunity may be given to the Skilled Support Staff to submit representation for upgrading of their APAR Grading.	The Chairman suggested that the affected Skilled Support Staff may submit representation for examination/consideration.
3.	Timely clearance of Probation of the Staffs (Direct Recruitment and promotion) appointed at CMFRI.	The Chairman informed that the probation of the concerned staff will be cleared soon. (Action: Estt. Section)
4.	To provide new bio metric system at CMFRI Hqrs and Regional / Research Centers of CMFRI.	This matter is under process and new biometric devices will be installed soon. (Action: Estt./Purchase Section)
5.	The qualification for the post of Technician and Skilled Support Staff is Matriculation and the Skilled Support Staff are coming under the category 'C'. Accordingly the Skilled Support Staff of CMFRI Hqrs and Regional / Research Centers to assign the Fishery Resources Survey work.	The Chairman assured that decision in this matter will be taken immediately after discussion with all SICs and HOD through Video Conference. (Action: Estt. Section)
6.	To take the decision in a uniform manner to implement the DOPT OM No.31011/3/2016-Rstt.(A-VI) dated 17.04.2017 regarding admissibility of Flexi-fare in Shatabdi/Rajadhani/Duronto trains while availing LTC	The Chairman informed that action can be taken as per rules/guidelines only. Discussed and dropped.
7.	Timely Conduct of the Departmental Competitive Examination and publish the result of Administrative posts.	Necessary action will be taken immediately (Action: Estt. Section)
8.	Issue CMFRI Identity Card with Govt. of India Emblem. It helps to FRAD field staffs who are going to field work.	The Chairman informed that the possibility will be explored in this matter. (Action: Cdn. Section)
9.	Timely communication of Leave sanction order to the staff.	Leave sanction orders will be issued periodically. As per the instruction from the Council all transactions are to made through MIS/FMS. Leave will not be sanctioned unless it is uploaded through MIS/FMS. (Action: Personnel Section)

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10	Make arrangements of service book verification to the respective staff.	Necessary arrangement for service book verification at Hqrs. will be made by the end of February, 2019. (Action: Personnel Section)
11	To make selections to the Sports team mandatory. No selection had been conducted to the CMFRI Sports team for participating in ICAR south zone Tournament held in last year. Office had circulated a list of selected sports contingents based on the previous year participation.	The Chairman informed that this proposal will be considered in future. (Action: Cdn Section)
12	Timely disburse the TA Bills of Staffs especially Survey staff. TA Bills of FRAD surveys have been a menace since from July 2017. In some research centres, Scientists in-Charge are compelling the survey staffs to claim their DA to 35% and 50% instead of full DA, which is in violation of TA rules and it is continuing till now. It seems official side is indirectly supporting the actions of the respective Scientists in-Charge of the research centres by not issuing any circular/letter to stop this practice. So we request our Chairman to kindly solve this issue as early as possible. The issue of pending TA bills of FRAD Field staff in headquarters and all centres had not been solved till now. They are suffering to get their spent amount reimbursed for their travelling and food from June 2018.	Discussed the matter and the Chairman assured that this problem will be settled immediately after taking into consideration the prevalent rules/guidelines.

ADDITIONAL AGENDA ITEMS

1.	Allocation of quarters to SSS at Mumbai	The Chairman informed that the vacant quarters ^{will} may be allotted to lower staff on temporary basis. (Action: Cdn. Section)
2.	Providing Canteen facility for Mumbai RC of CMFRI	Departmental Canteen cannot be established. The Chairman informed that canteen facility on sharing basis is functioning smoothly at Mangalore, Visakhapatnam RCs of CMFRI. A similar system may be introduced in Mumbai RC also. (Action: SIC, Mumbai RC of CMFRI, Mumbai)

The Secretary (SS), IJSC expressed vote of thanks. She expressed sincere gratitude to the Chairman for extending co-operation for settling the issues. She also expressed vote of thanks to the official and staff side members of the IJSC. The meeting ended at 01.00 PM.

Meera.K.N.

(MEERA. K.N.)
ASSISTANT ADMINISTRATIVE OFFICER &
SECRETARY (OFFICIAL SIDE)