



केन्द्रीय समुद्री मात्स्यिकी अनुसंधान संस्थान

(भारतीय कृषि अनुसंधान परिषद्)

[कृषि अनुसंधान एवं शिक्षा विभाग, कृषि मंत्रालय, भारत सरकार]

Central Marine Fisheries Research Institute

(Indian Council of Agricultural Research)

[Department of Agricultural Research and Education, Ministry of Agriculture, Govt. of India]

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F. No. 6-3/2012-Estt.

Dated: 11.03.2015

To

The Members (Official & Staff Side),
Institute Joint Staff Council of CMFRI.

Sub: Proceedings of the Seventh meeting of the 12th IJSC of CMFRI –reg.

Sir/Madam,

The proceedings of the Seventh meeting of the 12th Institute Joint Staff Council of CMFRI held on 13.02.2015 at CMFRI Hqrs, Kochi has been uploaded in the CMFRI Intranet for information and guidance.

Yours faithfully,

(V. MOHANAN)

ADMINISTRATIVE OFFICER &
SECRETARY (OFFICIAL SIDE), IJSC

Copy to: -

1. All HODs/SICs, CMFRI, Kochi.
2. All SICs, Regional/Research Centres/KVK of CMFRI.
3. All Sections, CMFRI, Kochi.
4. PS to Director, CMFRI, Kochi.
5. The SIC, AKMU, CMFRI, Kochi – for uploading in the Intranet.

**PROCEEDINGS OF THE SEVENTH MEETING OF THE 12th IJSC OF CMFRI HELD
AT CMFRI HQRS., COCHIN ON 13.02.2015**

The meeting started at 11.15 A.M. Dr. A. Gopalakrishnan, Director, CMFRI & Chairman, IJSC chaired the meeting.

The following Members attended the meeting:-

From Official Side:-

1. Dr. (Smt.) V. Kripa, Principal Scientist & Head, FEMD, CMFRI, Cochin.
2. Shri A.V. Joseph, Chief Finance & Accounts Officer, CMFRI, Cochin.
3. Shri N. Venugopal, Chief Technical Officer, CMFRI, Cochin.
4. Shri V. Mohanan, Administrative Officer & Secretary (Official Side), CMFRI, Cochin.

From Staff Side:-

1. Shri K. P. John, UDC & Secretary (Staff Side), CMFRI, Cochin.
2. Shri Joseph Mathew, Upper Division Clerk, CMFRI, Cochin.
3. Shri P.R. Abhilash, Senior Technician (Exhibition Assistant), CMFRI, Cochin.
4. Shri P. Jaiganesh, Senior Technical Assistant, Madras Research Centre of CMFRI, Chennai.
5. Shri N. Rudhramurthy, Technical Officer, Madras Research Centre of CMFRI, Chennai.
6. Shri K.M. Venugopalan, Technical Officer, CMFRI, Cochin.
7. Shri T.P. Renil Kumar, Skilled Support Staff, Karwar Research Centre of CMFRI, Karwar.
8. Shri K.G. Jayaprasad, Skilled Support Staff, CMFRI, Cochin.

The Assistant Administrative Officers and Assistant Finance & Accounts Officers posted at CMFRI Hqrs. also attended the meeting as co-opted members.

Shri V. Mohanan, Administrative Officer & Secretary (Official Side), IJSC of CMFRI welcomed the Chairman and members of Official Side as well as the Staff Side and the co-opted members.

Shri V. Mohanan, Administrative Officer & Secretary (Official Side) presented the action taken report on the Agenda items of the Sixth meeting of the 12th IJSC held at Calicut Research Centre of CMFRI, Calicut on 01.10.2014 as indicated below:-

Sl. No.	Subject	Reply
1.	Cleaning of ATM Counter at CMFRI Hqrs.	Arrangement for cleaning of ATM counter has already been made. As suggested by the Director, CMFRI a letter has been sent to the State Bank of India for repairing of door of the ATM counter.
2.	Providing of Air Conditioner to Madras RC of CMFRI.	The Scientist-in-charge, Madras RC of CMFRI has informed that a proposal has been sent to the Hqrs. for providing 8 nos. of Air Conditioners (two tonne capacity).
3.	Medical facility on credit basis same as to CIBA, Chennai.	The Scientist-in-charge, Madras RC of CMFRI has informed that a joint effort has been taken between CIBA and Madras RC of CMFRI in approaching multispecialty Hospitals/Clinics and Major Hospitals for extension of service to the staff/pensioners of Madras Research Centre of CMFRI at CSMA/CGHS/discounted rates. The Committee members have already submitted the prescribed proforma to nearby 40 such establishments.

4.	ATM counter for Calicut RC of CMFRI	The Scientist-in-charge, Calicut RC of CMFRI has informed that three meetings were held with the Manager, SBI and an application has been submitted to the Senior Branch Manager, SBI for considering for setting up of an ATM Counter at Calicut RC of CMFRI. The SBI authorities insisted to provide a separate building for the ATM counter and assure the number of hits at ATM to make the same economically viable.
5.	Providing of mosquito net for doors and air-holes at CMFRI Residential Complex, Calicut.	As suggested by the CPWD, an estimate for providing mosquito net doors to all the 11 quarters has been forwarded to the Hqrs. for approval. The SIC has also informed that all the windows of the residential quarters are already provided with the mosquito nets.

The Staff Side Members expressed their satisfaction on the action taken on the above Agenda items.

New Agenda Items discussed in the Seventh meeting of the 12th IJSC:-


Sl. No.	Subjects	Replies
1.	Regarding Academic qualifications such as Statistics, Economics and Sociology for the promotion of technical category in addition to the existing science subject. A committee may be formed to decide the relevant qualification for technical posts at CMFRI.	The Chairman informed that for considering for promotion, the Technical Staff members have to acquire higher academic qualification on the subject relevant to the Institute activities and also the Technical group under which they are appointed. The Chairman suggested to take up this matter in the CJSC as the Institute cannot take a decision in view of the existing guidelines of ICAR.
2.	Departmental promotions may be considered to staff those who have already qualified irrespective of seniority, as followed earlier.	Promotions are given on the basis of provisions in the Recruitment Rules and deviation from the rules is not possible.
3.	The eligibility period for the promotions from LDC to UDC may be considered after 5 years instead of 8 years.	Eligibility period for promotion and Grade Pay for each post are decided by the Council and the IJSC cannot take a decision by changing the Recruitment Rules. May be taken up in the CJSC for necessary action by the Council.
4.	The Grade Pay of LDC may be increased from ₹1900/- to ₹2400/-, the Grade Pay of UDC may be increased from ₹2400/- to ₹2800/- and Supporting Staff from ₹1800/- to ₹2000/-	(Action: CJSC Member, CMFRI)
5.	Common nomenclature of posts at ICAR Hqrs. and Institutes and parity of pay scales to be considered for Administrative /Technical categories.	

6.	Co-authorship for technical staff in the scientific paper may be given.	The Chairman informed that Co-authorship is being given not only to Technical Staff but also to Research scholars engaged in various projects. However, if there is any lapse in this regard, the same can be rectified in future. (Action: PME/All Pls of Projects)
7.	Expenditure sanction may be issued to Mandapam Regional Centre of CMFRI for procurement of Tea/Coffee Vending Machine.	No proposal is pending in this regard. The Scientist-in-charge, Mandapam Regional Centre of CMFRI may send a proposal for examination/ necessary action. (Action: SIC, Mandapam RC of CMFRI)
8.	The Type I quarters at Mandapam RC of CMFRI has no privacy. There is no proper door and window. This may be rectified. The other quarters are in dilapidated condition. Action may be taken for renovation of the same.	All the quarters at Mandapam RC of CMFRI are already renovated. If any rectification is pending , the SIC may send necessary proposal to Hqrs. (Action: SIC, Mandapam RC of CMFRI)
9.	Copy of Annual CRs is to be provided as early as possible.	Copy of APAR for the year 2013-14 in respect of the Scientists have already been issued. Copy for the remaining categories will be given as early as possible. The Chairman informed that from next year onwards copy will be issued within the time stipulated by Govt. of India/ICAR.
10.	The payment of Medical reimbursement and TA bill may be attended to get reimbursement fastly at Vizhinjam Centre.	There is no delay. All bills are being cleared within limited time.
11.	Timely issue of store items at Vizhinjam and avoid delay.	This may be settled at Vizhinjam RC of CMFRI.
12.	Revision of amounts allotted for purchase of Bags, Umbrella, Boots etc. Eligible amount may be informed to centres/orders may be sent to all centres.	The rates are already revised and the Office Order will be circulated to all centres at the earliest. (Action: AAO, Purchase Section)
13.	Health club at headquarters not started till date.	The Chairman informed that this matter will be considered as early as possible.
14.	Tea/Coffee Vending Machine not started till date near reception counter.	Tea/Coffee vending machine has been installed in the Departmental Canteen. The Chairman suggested to shift the same near to the KVK outlet.
15.	Meeting of sports committee alongwith sports team not convened till date.	The Sports Committee has already been reconstituted and meeting will be convened at the earliest possible.

With the approval of the Chairman, the following points were also discussed in the meeting:-

1. **Posting of staff in Fishery Resources Assessment Division.**
Recruitment action is in progress and sufficient staff will be posted at the earliest possible.
2. **Providing room for Recreation Club.**
The Chairman informed that the room will be provided at the earliest.
3. **Dress changing room/bathroom for lady field staff.**
The Chairman informed that the dress changing room/ bathroom will be provided at the earliest.
4. **Providing of automatic napkin destroyer machine.**
The Chairman informed that this facility will be provided at the earliest. (Action: Caretaker, CMFRI Hqrs.)
5. **Posting of Assistants at Mandapam**
Three new Lower Division Clerks are already posted at Mandapam Regional Centres of CMFRI in lieu of one Assistant transferred to Hqrs. and one Skilled Support Staff has also been promoted as LDC and posted at the Centre.
6. **Promotion of Canteen Staff.**
On the basis of the detailed discussion held in this regard, the Chairman agreed to constitute a committee for looking into the matter and explore the possibility of granting promotion to the Canteen Attendants.
7. **Timely promotion of Administrative Staff.**
Departmental Promotion Committees are conducted well in advance and promotion orders to the eligible staff are issued on the very next day of the day on which vacancy arises.
8. **CMFRI Memento to the retirees.**
The Chairman agreed to this and directed Shri P.R. Abhilash, Senior Technician (Exhibition Assistant), and Member, IJSC to draw a suitable design for consideration. (Action: Shri P.R. Abhilash, Senior Technician (Exhibition Assistant), CMFRI, Cochin.)
9. **Drainage to be cleaned at Residential Campus of Mandapam Regional Centre.**
Proposal received from the SIC, Mandapam Regional Centre of CMFRI is under process.
10. **Work status of multi-purpose paly ground at CMFRI Residential Campus.**
Work order has already been issued.

At the end of the meeting the Secretary (Staff side) proposed vote of thanks to the Chairman and members of the IJSC and Assistant Administrative officers who have attended the meeting as co-opted members, for the co-operation in the smooth conduct of the meeting. The meeting ended at 1.00 P.M.


(V. MOHANAN)
ADMINISTRATIVE OFFICER &
SECRETARY (OFFICIAL SIDE), IJSC