

**PROCEEDINGS OF THE SIXTH MEETING OF THE 13th IJSC OF CMFRI HELD AT CMFRI HQRS.,
KOCHI ON 06.07.2018**

The meeting started at 11.00 AM. Dr. A. Gopalakrishnan, Director, CMFRI & Chairman, IJSC chaired the meeting. The following Members were present:-

From Official Side:-

1. Dr. (Smt.) V. Kripa, Principal Scientist & Head I/c, FEMD, CMFRI, Kochi
2. Shri C. Muralidharan, Chief Administrative Officer, CMFRI, Kochi
3. Shri A.V. Joseph, Chief Finance & Accounts Officer, CMFRI, Kochi
4. Dr. M.P. Paulton, Senior Technical Officer(Training), CMFRI, Kochi
5. Smt. Meera. K.N., Assistant Administrative Officer & Secretary (Official Side), CMFRI, Kochi

From Staff Side:-

6. Shri P. Jaiganesh, Senior Technical Assistant, Madras RC of CMFRI, Chennai
7. Shri A. Padmanabha, Technical Officer (Electrical), CMFRI, Kochi
8. Shri M. T. Vijayan, Technician, CMFRI, Kochi
9. Shri Joseph Mathew, Assistant, CMFRI, Kochi
10. Shri K.G. Jayaprasad, Skilled Support Staff, CMFRI, Kochi.
11. Shri T.P. Renilkumar, Skilled Support Staff, Karwar RC of CMFRI, Karwar

Smt. Meera. K.N., AAO & Secretary (Official Side) welcomed the Chairman and Official/Staff Side members to the meeting.

In his introductory remarks, the Chairman welcomed the members and requested to continue cordial relationship among the staff members.

Shri C. Muralidharan, Chief Administrative Officer, CMFRI presented the action taken report on the Agenda items of the previous IJSC meetings as indicated below:-

Sl. No.	Item	Reply
1.	Expenditure sanction may be issued to Mandapam RC of CMFRI for procurement of Tea/ Coffee Vending Machine.	Discussed the matter and dropped.
2.	The Type I quarters at Mandapam RC of CMFRI has no privacy. There is no proper door and window. This may be rectified. The other quarters are in dilapidated condition. Action may be taken for the renovation of the same.	The Chairman suggested to send reminder to CPWD (Action : Cdn. Section)
3.	The parking facility for two & four wheel vehicles of CMFRI residential quarters is not sufficient at present condition. Provide additional parking facility at Residential Quarters.	Discussed the matter and dropped.

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4.	The parking facility at CMFRI Headquarters is not sufficient. Provide additional parking area at Headquarters.	Discussed the matter and dropped.
5.	Provide State-wise Compendium of commonly found and commercially important fishes.	The Chairman informed that the Compendium will be given by uploading to the Tab issued to the Technical staff. (Action: Head, FRAD)
6.	There is no facility for stocking and pumping drinking water for the usage of the residents at quarters at Calicut Research Centre. In this regard kindly take necessary action for solving this issue.	Reminder may again be sent to CPWD, Calicut. (Action: SIC, Calicut RC of CMFRI)
7.	Some Technical staff who have been promoted from Supporting Staff cadre and designated as Technician (Group-I Field/Farm Technician), are working in 'Workshop' Group. Since the future promotion of these staff will be affected due to their educational qualification, the Staff Side requests to re-designate them according to their working field.	The Chairman informed that this matter will be examined. (Action: Estt. Section)
8.	The street light available in the residential campus of Calicut RC are not sufficient and during the power failure the entire campus goes fully dark. In this regard we request to provide at least 10 solar street lights to the residential campus so that the problem can be solved.	The proposal is kept pending for want of fund during 2017-18. The Chairman directed to put up the proposal in file. (Action : Cdn. Section)
9.	The residents of CMFRI Residential Quarters at Thevara are suffering from shortage of water. Kindly discuss this matter for solving the issue permanently.	Reminder may again be sent to the Secretary, Cochin Corporation for permission. (Action : Cdn. Section)
10.	Action may be taken to solve the problems of mosquito menace at all CMFRI Residential Campus.	Institute Works Committee suggested to take up the matter in RE stage during 2018-19, subject to availability of fund (Action : Cdn. Section)
11.	In connection with Marine Fisheries Census sponsored by DAHDF, Ministry of Agriculture, Govt. of India, the TA bills of the pre census survey and craft & gear survey for the period from November 2015 to September 2016, are yet to be settled. Official side may kindly clarify the issue.	The Chairman informed that all the pending bills will be cleared soon. (Action : Cdn. Section/Audit Section)

12.	Request for new furniture & computers for staff of Kovalam Field lab for performing their official duties.	The furniture will be procured at the earliest. The Chairman informed that proposal for Computers will be examined. (Action : Purchase Section)
13.	As per the ICAR order F. No. 11(20) /2001-Esst. IV, dated on 12 th April, 2012, the five year assessment of the Technical staff may be considered two times in a year. But CMFRI conducted only one time in a year. In this regard staff side requests to conduct DPC as per the ICAR guidelines.	Discussed the matter and dropped.
14.	For Pensioners Identity cards were issued after their retirement. Is there any possibility of issuing their pension cards on the superannuation day itself in exchange for their serving Identity cards on the same day itself? It will be very helpful for them as some of them are not aware of presence of pensioner identity card.	Discussed the matter and dropped.
15.	Approval of Riddhi Vinayak Hospital in Malad Mumbai for medical treatment is yet to be sanctioned from Headquarters.	Necessary proposal will be placed in the next IMC meeting for recommendation. (Action : Cdn. Section/Vigilance Cell)
16.	There is no internet facility for the staff at Kovalam Field Laboratory, Chennai. So staff side requests, kindly take necessary action for providing Wi-Fi or Internet facility to the staff serving at the Kovalam Field Laboratory.	The Chairman informed that this will be considered. (Action : SIC, Madras RC)
17.	Regarding the counting of the service of CMFRI Canteen Staff at Kochi, the years they worked in CMFRI before joining as ICAR staff may be considered.	Discussed the matter and dropped.
18.	Gymnasium at Hqrs.	The Chairman suggested to submit necessary proposal for consideration. (Action : Caretaker/Cdn. Section)
19.	Training to all staff members	Discussed the matter and dropped.

NEW AGENDA ITEMS DISCUSSED IN THE 6TH MEETING

Sl. No.	Item	Reply
1.	Reimbursement of TA bills of FRAD field staff	The Chairman informed that necessary action has already been taken to settle the matter without further delay. (Action: Cdn./Audit Section)
2.	Delay in clearance of probationary period of 9 Lower Division Clerks at Hqrs. and Centres. Kindly clarify the delay and necessary action may be taken for the same.	The Chairman informed that DPC has been constituted and the meeting will be held soon. (Action: Estt. Section)
3.	The building complex at Veraval Regional Centre of CMFRI is highly damaged. Action may be taken to repair the same urgently.	The Chairman informed that action has already been taken to repair the building.
3.	Shortage of staff (other than Scientists) at Regional/Research Centres of CMFRI - permission may be granted to the requesting Research/Regional centres for allotting sufficient temporary staff.	The staff at present available at the Centres may be utilized. Proposal for engagement of persons on contractual basis will be considered, if found necessary.
5.	Uniform allowance bills are pending for some Research/Regional Centres. They have sent requests for availing uniform allowance for the year 2017. In this regard, the bills may be sanctioned at the earliest.	The Chairman assured that this will be considered without further delay (Action: Purchase/Audit Section)
6.	Request for empanelment of hospitals for treatment of employees at Veraval Regional Centre of CMFRI. The SIC, Veraval has submitted a request on 05.02.2018 for approval to get recognition for 3 hospitals. But the request has not been considered.	The Chairman informed that necessary proposal will be placed in the next Institute Management Committee (Action: Cdn. Section/Vigilance Cell)
7.	Request for drinking water facility and Photocopying machine at Veraval Regional Centre of CMFRI. Their request for the water purifier system is still pending. And also the staff are suffering to take photocopy for official purpose. Now they are depending CIFT office for taking photocopy. They also sent request and estimate for a photocopier machine, but yet to be sanctioned by office. In this connection staff side requests to consider the application for water purifier system and photocopier machine at the very earliest.	The Chairman assured that this will be considered without further delay (Action: Purchase Section)

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8.	Child care leave may be sanctioned to eligible supporting staff.	The Chairman informed that CCL can be granted only as per existing rules. This item was discussed and dropped.
9.	Compassionate appointment may be given to the dependent family members of the deceased employees The vacant posts may kindly be filled at the earliest	The Chairman assured that this matter will be considered as per the existing rules and the vacancies, if any, will be filled without delay. (Action: Estt. Section)
Additional points with the approval of the Chairman		
1.	Water purifier at KVK (Mariculture)	The Chairman suggested to send proposal in this regard for consideration (Action: Caretaker, CMFRI, Kochi)
2.	Division meeting	Discussed the matter and dropped.
3.	Restriction on use of Tab provided to FRAD staff	The Chairman informed that this matter will be examined (Action: Head, FRAD)
4.	Clearance of pending TA bills	The Chairman informed that action will be taken to clear all pending TA bills urgently (Action: Audit Section)

In the absence of the Secretary (SS), IJSC, Shri P. Jaiganesh, Senior Technical Assistant & Madras RC of CMFRI, Chennai expressed vote of thanks. He expressed sincere gratitude to the Chairman for extending co-operation for settling the issues. He also expressed vote of thanks to the official and staff side members of the IJSC. The meeting ended at 12.30 PM.

Meera. K.N.

(MEERA. K.N.)

ASSISTANT ADMINISTRATIVE OFFICER &
SECRETARY (OFFICIAL SIDE)