



केन्द्रीय समुद्री मात्स्यिकी अनुसंधान संस्थान

(भारतीय कृषि अनुसंधान परिषद)

[कृषि अनुसंधान एवं शिक्षा विभाग, कृषि मंत्रालय, भारत सरकार]

Central Marine Fisheries Research Institute

(Indian Council of Agricultural Research)

[Department of Agricultural Research and Education, Ministry of Agriculture, Govt. of India]

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F.No.6-2/2012-Vig.

Dated: 03.01.2019

**CIRCULAR**

Subject: Submission of Annual Immovable Property Return (AIPR) for the year 2018 (as on 01.01.2019)-regarding.

In accordance with the provisions of Clause (II) of Rule 18 (I) of the CCS (Conduct Rules 1964, every Government servant belonging to any service or holding any post included in Group 'A' & 'B' post is required to submit an annual return giving full particulars regarding the Immovable property inherited by him/her or owned or acquired by him/her or held on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. The statement for each year should be furnished by 31 January of the following year.

Further, as per Council's letter No. 39-8/2011-Vig. dated 22.05.2012, Vigilance Clearance can be denied to an officer on account of non-submission of Annual Immovable Property Return. The submission of Annual Immovable Property Return by an official and the date of its submission are required while obtaining vigilance clearance.

Accordingly, all the Group 'A' & 'B' officers at CMFRI are requested to furnish their Annual Immovable Property Return for the year ending 31<sup>st</sup> December, 2018 latest by **31<sup>st</sup> January, 2019** in the prescribed proforma enclosed.

*Meera.K.N.*

Assistant Administrative Officer

Distribution:-

1. All Heads of Division/Sections-in-charge, CMFRI, Kochi.
2. All Scientists in-Charge/Head, Regional/Research/Field Centre/KVK of CMFRI.
3. The Chief Administrative Officer, CMFRI, Kochi.
4. The Chief Finance & Accounts Officer, CMFRI, Kochi.
5. PS to Director, CMFRI, Kochi.
6. The Scientist in-charge, AKMU, Kochi for placing this circular on the CMFRI website.

**ANNUAL IMMOVABLE PROPERTY RETURN**

**Statement of Immovable property for the year 2018 (as on 01.01.2019)**

1. Name of the officer (in full) and service to which the Officer belongs .....
2. Present Post held .....
3. Present Pay .....

Name of District, Sub-Division, Taluk and Village in which property is situated	Name and details of property		*Present Value	If not in own name state in whose name held and his/her relationship to the Government servant	How acquired whether by purchases, lease**, mortgage, inheritance, gift or otherwise, with date of acquisition and name with details of person/persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings	Lands					

Signature .....

Date:.....

- \* In case where it is not possible to assess the value accurately the approximate value in relation to present condition may be indicated
- \*\* Includes short-term lease also.
- Inapplicable clause to be struck out.
- The wording '**No change or no Addition or as in previous year**' may be avoided and all details filled up.
- Note : The declaration form is required to be filled in and submitted by all the staff member of Group 'A', 'B') services under Rule 15 (3) of the Central Civil Services (Conduct) Rules,1955 [now Rule 18 (1) of the CCS [Conduct] Rules, 1964], on the first appointment to the service and thereafter at the interval every 12 months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.